

APPLICATION FORM

DIRECT FELLOWSHIP CANDIDATES



Chartered
Institute of
Taxation
Excellence in Taxation

Fellowship Proposal (please tick): **Dissertation** **Body of Work**

Title
Surname
Forenames

Personal contact details
Address
E-mail
Telephone

Work contact details
Employer
Address
Job title
E-mail
Telephone

Preferred address for correspondence regarding this application	Home <input type="checkbox"/>	Work <input type="checkbox"/>
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How did you hear about Fellowship?

PLEASE NOTE:

There is a fee of **£200** to present a dissertation/body of work. Your application must first be considered and approved and only then would the fee be payable.

PERSONAL STATEMENT

Please be specific about the benefit that CIOT would derive from having you as a Fellow, e.g. work that you might do for the CIOT whether involvement in training, Committee or other work. You should read the basis of admission for Direct Fellowship applicants, which is explained *on the following page* to be sure that you meet the criteria for admission as a Direct Fellowship applicant.

Please also provide a short biography.

Your application must be supported by two members of the tax profession, both of whom must be current CIOT Members.

Recommended by:

1. Name and Qualifications: _____

I have known the Applicant for: _____

In the capacity: _____

From my personal knowledge I consider the applicant a suitable person to be a CTA (Fellow). I understand that the Institute may contact me in connection with this application. I certify that the particulars given on this form are true to the best of my knowledge and belief.

Signature: _____ Date: _____

2. Name and Qualifications: _____

I have known the Applicant for: _____

In the capacity: _____

From my personal knowledge I consider the applicant a suitable person to be a CTA (Fellow). I understand that the Institute may contact me in connection with this application. I certify that the particulars given on this form are true to the best of my knowledge and belief.

Signature: _____ Date: _____

THE BASIS OF ADMISSION FOR DIRECT FELLOWSHIP APPLICANTS:

Byelaw 2 (5):

'A person shall be qualified for admission as a Fellow if he satisfies condition (b) but not (a) of paragraph (4) of this Byelaw if he is a person whose experience and other relevant qualifications, if any, would, in the opinion of the Council, mean that he would contribute significantly to the pursuit of the objects of the Institute, provided that not more than ten persons may be admitted to be Fellows under this paragraph (5) in any calendar year.'

The Royal Charter paragraph 2:

'The objects of the Institute shall be the advancement of the public education in and the promotion of the study of the administration and practice of taxation and the principles of economic and political science in relation to taxation.'

The title of my **dissertation / body of work** will be:

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The objective(s) of my **dissertation / body of work** will be:

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I enclose/attach a synopsis of my proposed **dissertation / body of work** which highlights the areas of originality, the proposed structure of the work and indicates the depth of analysis to be undertaken on certain topics.

Body of Work

The body of work must be personal to the author. This means that the body of work must contain the author's own analysis of the issues under consideration and/or should synthesise existing material on the subject matter in an original way. In the cases of barristers, it is confirmed that learned opinions (suitably anonymised) constitute original work.

I confirm the work will be personal to me (please tick)

I accept that the Council of the Institute is the final arbiter in all matters pertaining to the approval or rejection of dissertations and bodies of work and membership of the Chartered Institute of Taxation and I accept that all matters relating to review of my **dissertation / body of work** shall remain confidential to the Institute.

Signature	Date
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Please return to: Ms Rosalind Baxter
Institute Secretary and Director of Education

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London
SW1P 2AP

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