Autumn Residential Tax Update Conference

University of Warwick
7-9 September 2018

This conference pack includes:

- Joining instructions (including venue, facilities and emergency information)
- Conference timetable
- Maps of University of Warwick
- Map of Coventry and the surrounding area
- Warwick Conference wi-fi

www.tax.org.uk/artuc2018

Sponsored by:

Tolley®
Tax intelligence from LexisNexis®
About the venue

The University of Warwick is located on the southern outskirts of Coventry (postcode CV4 7AL). Full travel details are outlined in the accompanying information and may also be found at [www.warwickconferences.com](http://www.warwickconferences.com).

Radcliffe, Scarman, The Slate: **CV4 7SH** This postcode directs you to Scarman Road. You’ll need to follow directional signage to Lakeside Village. You’ll then find signposts for Radcliffe, Scarman and The Slate, which are all directly opposite to each other.

The University of Warwick is a large conference venue and other conferences will be taking place at the same time as ours. Please wear your conference badge at all times as it will allow entry to the restaurant, help with security and enable you to identify fellow delegates.

All lectures will take place in the Ramphal Building. The CIOT Conference Office will be located in the foyer of the Ramphal Building and you will need to register here to receive your conference binder and badge. Some of the CIOT working session rooms are also in the Ramphal Building. Others will be in the nearby Social Sciences Building.

Urgent messages for delegates can be left on 024 7652 8910 between the hours of 0700 and 2300, or 024 7652 3523 outside these times. The caller should request that messages be passed to the CIOT Conference Administrator.

Arrival

You are asked to arrive at Warwick University between 1230 and 1415 on Friday 7 September. We recommend that you take some time to view the attached maps in advance of the conference.

Accommodation for delegates will be in Radcliffe and Scarman. Room keys can be collected from 1300 onwards from the Reception of your allocated Accommodation. Details of the accommodation allocated to you can be found in the covering email with the joining instructions. Check-out will be before 10.00.

Complimentary car parking is available for all conference delegates at Radcliffe and Scarman. The exact location is dependent on the accommodation you are allocated.

A parking permit is not required when using Radcliffe and Scarman, but you will be required to collect an exit code from Radcliffe/Scarman reception prior to departure.

**Please Note:**

Accessible parking spaces are available in all of the car parks. These can be used by Blue badge holders only. Please inform us if you require a disabled car parking space.

Further information can be downloaded via the website at [www.warwickconferences.com](http://www.warwickconferences.com) following these links:

[http://www2.warwick.ac.uk/services/conferences/location](http://www2.warwick.ac.uk/services/conferences/location)

[http://www2.warwick.ac.uk/services/conferences/location/howtofindus/](http://www2.warwick.ac.uk/services/conferences/location/howtofindus/)

Parking on Central Campus: Anyone wishing to park on Central Campus will need to register for a permit through the following link: [https://carparking.warwick.ac.uk/events/ciot-autumn-residential-tax-update-conference-2018](https://carparking.warwick.ac.uk/events/ciot-autumn-residential-tax-update-conference-2018)

This will need to be completed a minimum of 5 working days in advance of the event.

Please ensure you have printed your parking permit before arriving on campus and display this in your windscreen before leaving your vehicle.
Luggage storage

Radcliffe and Scarman will be happy to store your luggage in their storage facilities. Please speak to a member of the team at reception for assistance.

Dining and bar facilities

On arrival and before being given your badge you can purchase lunch from the restaurants/bars in Radcliffe and Scarman from 12.00 – 13.45. Alternatively, you may wish to use Costa Coffee on the ground floor of the Rootes Building or the Arts Centre Café Bar.

The Conference fee covers meals, wine at the receptions and dinners and all gratuities from 1430 on Friday to lunchtime on Sunday. You will be responsible for your own extras. Please ensure that you inform us of any dietary requirements if you have not already done so on your booking form.

Breakfast is served daily from 07.00 – 09.30 for overnight delegates accommodated at either Radcliffe or Scarman.

A self-service hot and cold buffet lunch will be served in the Rootes Restaurant, on the first floor of the Rootes Building, on Saturday. To gain access to the restaurant you will need your name badge or room key. Please note that at lunch, delegates from all conferences are served together.

On Sunday a finger buffet lunch will be served in the Ramphal Foyer for CIOT delegates only.

Mid-morning and mid-afternoon refreshments will be served in the foyer of the Ramphal Building.

Private dinners for CIOT delegates only will be held on the Friday and Saturday in The Slate (opposite the lake in between the Radcliffe and Scarman accommodation). Business suits are required for evening drinks and dinner but dress may be informal at all other times. Pre-dinner drinks on Friday will be held in The Slate 2 section.

Both Radcliffe and Scarman have bars serving a full range of beers, wines, spirits and soft drinks and will be open from 1200 until 2300. Delegates are invited to use these bars following dinner on Friday night.

On Saturday the meeting for those in small practices (including drinks) will be held in Space 30 of the Radcliffe Building. Pre-dinner drinks for other delegates will be held in The Slate 2 section. After dinner, a mobile bar in The Slate will serve only CIOT delegates until 0100.

Other facilities

Facilities at the University include a bookshop, Post Office, Pharmacy and supermarket (incorporating a newsagent), all of which are to be found in the mall area close to the Rootes Building. Sports facilities including a gym and swimming pool are available to delegates free of charge. For all information and opening times please see the website: www.warwickretail.com

There are a number of cash dispensers situated in the Students Union Building. Bedrooms in Radcliffe and Scarman will offer the following:

- double or twin beds
- spacious desk area
- Wi-Fi and a network connection point
- a flat screen LCD television with Freeview channels
• tea and coffee making facilities
• a hairdryer, towels and toiletries
• an iron, ironing board and trouser press

There is no separate arrangement for newspapers for CIOT delegates as these are easily available from the supermarket.

**Emergency services and fire procedures**

**Accidents and Emergencies**

All calls for “Emergency Services” should be made to University Security Services, 24 hours a day. This will ensure that the Emergency Services can be escorted to the scene of the emergency as quickly as possible. To do this, dial 22222 from any “internal” telephone, or from a mobile or landline telephone dial 024 7652 2222. Do not phone the Emergency Services direct as our Security Services will meet and direct any attending service to the correct location.

**First Aid**

Should first aid assistance be required, please contact a member of staff in your area, call the Duty Manager on 07824 540900 or contact Security Services on 02476 522222.

You are asked to familiarise themselves with the University’s fire procedures which are displayed in each bedroom.

On discovering a fire alarm in other buildings:
Raise the alarm by breaking the glass in the nearest Break Glass Point.
On hearing the continuous ringing of fire bells:
Stop what you are doing.
Leave by the nearest Fire Exit.
Walk calmly, do not run.
Do not stop to collect personal belongings.
Make your way to the nearest evacuation point, staying well clear of the building.

**Working Sessions**

Care has been taken to ensure that the working sessions will be based on practical subjects which we hope will be of interest to all delegates. We encourage everyone to attend and make a contribution as these working sessions are an important part of the Conference.

Ideally Group Chairmen should bring with them copies of legislation on the taxes and duties involved, but this may not always be possible.

**CPD**

Participation in all lectures and working sessions will give you CPD which should be recorded in your CPD record assuming it is relevant to your role. Please refer to the CPD regulations for the full requirements applying to Members from 1 January 2017.
General Information

Please note that neither the Institute nor the University can accept any responsibility for loss of or damage to your property.

The Conference is sponsored by Tolley, Abbey Tax, Bloomsbury Professional and Claritax Books who will have stands in the foyer of the Ramphal Building.

Departure

All bedrooms must be vacated and cleared of luggage by 10.00 on Sunday 9 September. Luggage storage will be available either in Radcliffe/Scarman or the Conference Reception in the Students Union Building.

Warwick Conferences staff in the University Conference Park and the CIOT administrators will be there throughout your stay to help you.

Travelling to the Conference

By Car

Postcode CV4 7SH will direct you to Radcliffe and Scarman.

This postcode directs you to Scarman Road. You’ll need to follow directional signage to Lakeside Village. You’ll then find signposts for Radcliffe, Scarman and The Slate, which are all directly opposite to each other. Please see the attached map for information on travelling to the University by car.

By Rail

Coventry is on the West Coast Mainline and is serviced by regular trains, 7 days a week.

- Birmingham New Street (20 minutes)
- Leicester (62 minutes)
- London Euston (59 minutes)
- London Marylebone (1hr 40m)

Detailed travel information and timetables can be found on the National Rail Enquiries website at www.nationalrail.co.uk.

There’s a taxi rank at Coventry station, a single journey should cost between £10.00 to £15.00, however prices may vary.

By Bus

Local buses offer a frequent and convenient way of travelling to and from campus. There are regular bus services to the University campus from Coventry city centre and Coventry rail station, with the journey taking approximately 30 minutes.

For Radcliffe and Scarman please use 12X and disembark at the Gate House stop.

For information on buses to the University from Coventry bus station (Pool Meadow) or Coventry rail station please see http://nxbus.co.uk.coventry
# Conference Programme

## Friday 7 September 2018

<table>
<thead>
<tr>
<th>Time</th>
<th>Place</th>
<th>Event</th>
<th>Speaker</th>
</tr>
</thead>
<tbody>
<tr>
<td>1430-1435</td>
<td>Ramphal Lecture Theatre</td>
<td>Opening by Conference Chairman</td>
<td>Robert Jamieson</td>
</tr>
<tr>
<td>1435-1535</td>
<td>Ramphal Lecture Theatre</td>
<td>L1 Robert Jamieson’s IHT Bulletin</td>
<td>Robert Jamieson</td>
</tr>
<tr>
<td>1535-1605</td>
<td>Ramphal Foyer</td>
<td>TEA</td>
<td></td>
</tr>
<tr>
<td>1605-1705</td>
<td>Ramphal Lecture Theatre</td>
<td>L2 Problem areas for non-residents and foreign doms – a brief overview</td>
<td>Emma Chamberlain</td>
</tr>
<tr>
<td>1710-1725</td>
<td>Ramphal Lecture Theatre</td>
<td>A Short Presentation</td>
<td></td>
</tr>
<tr>
<td>1730-1830</td>
<td>Group Meeting Rooms</td>
<td>WS1 First working session – based on the afternoon lectures</td>
<td></td>
</tr>
<tr>
<td>1945</td>
<td>The Slate (opposite the Lake in between Radcliffe and Scarman Buildings)</td>
<td>DRINKS IN THE SLATE followed by DINNER</td>
<td></td>
</tr>
</tbody>
</table>

## Saturday 8 September 2018

<table>
<thead>
<tr>
<th>Time</th>
<th>Place</th>
<th>Event</th>
<th>Speaker</th>
</tr>
</thead>
<tbody>
<tr>
<td>0730-0900</td>
<td>Radcliffe or Scarman</td>
<td>BREAKFAST</td>
<td></td>
</tr>
<tr>
<td>0915-1015</td>
<td>Ramphal Lecture Theatre</td>
<td>L3 Topical SDLT issues for tax advisers</td>
<td>John Feaster</td>
</tr>
<tr>
<td>1015-1045</td>
<td>Ramphal Foyer</td>
<td>COFFEE</td>
<td></td>
</tr>
<tr>
<td>1045-1145</td>
<td>Ramphal Lecture Theatre</td>
<td>L4 Personal service companies – do they still have a future?</td>
<td>Rebecca Benneyworth</td>
</tr>
<tr>
<td>1150-1250</td>
<td>Group Meeting Rooms</td>
<td>WS2 Second working session – based on the morning lectures</td>
<td></td>
</tr>
<tr>
<td>1300-1430</td>
<td>Rootes Building</td>
<td>LUNCH</td>
<td></td>
</tr>
<tr>
<td>1430-1600</td>
<td>Ramphal Lecture Theatre</td>
<td>L5 Termination payments squeezed</td>
<td>Jeremy Mindell</td>
</tr>
<tr>
<td>1600-1630</td>
<td>Ramphal Foyer</td>
<td>TEA</td>
<td></td>
</tr>
<tr>
<td>1630-1730</td>
<td>Ramphal Lecture Theatre</td>
<td>L6 Company law update for tax practitioners</td>
<td>Catherine Gannon</td>
</tr>
<tr>
<td>1845-1945</td>
<td>Space 30 (First Floor, Radcliffe Building)</td>
<td>Meeting for those in small practices (including drinks)</td>
<td></td>
</tr>
<tr>
<td>1930-2000</td>
<td>The Slate (opposite the Lake in between Radcliffe and Scarman Buildings)</td>
<td>DRINKS (for other conference delegates)</td>
<td></td>
</tr>
<tr>
<td>2000</td>
<td>The Slate (opposite the Lake in between Radcliffe and Scarman Buildings)</td>
<td>DINNER Guest Speaker, Jennie Bond, Broadcaster and journalist</td>
<td></td>
</tr>
</tbody>
</table>

## Sunday 9 September 2018

<table>
<thead>
<tr>
<th>Time</th>
<th>Place</th>
<th>Event</th>
<th>Speaker</th>
</tr>
</thead>
<tbody>
<tr>
<td>0730-0900</td>
<td>Radcliffe or Scarman</td>
<td>BREAKFAST</td>
<td></td>
</tr>
<tr>
<td>0915-1015</td>
<td>Ramphal Lecture Theatre</td>
<td>L7 Partnership tax update</td>
<td>Paul Howard</td>
</tr>
<tr>
<td>1020-1120</td>
<td>Ramphal Lecture Theatre</td>
<td>L8 Getting ready for MTD</td>
<td>Richard Wild</td>
</tr>
<tr>
<td>1120-1150</td>
<td>Ramphal Foyer</td>
<td>COFFEE</td>
<td></td>
</tr>
<tr>
<td>1150-1250</td>
<td>Ramphal Lecture Theatre</td>
<td>L9 Recent tax cases – practical learning points?</td>
<td>Keith Gordon</td>
</tr>
<tr>
<td>1300</td>
<td>Ramphal Foyer</td>
<td>Close of Conference – followed by LUNCH</td>
<td></td>
</tr>
</tbody>
</table>
Map of Warwick University

KEY TO SYMBOLS
- Accommodation
- Main buildings
- Bus stop
- Construction zones
- Information totem
- Male, female, disabled
  (inc. baby change)
- Pay and display parking
  (including accessibility parking)
- Multi-storey pay and display parking
  (including accessibility parking)
- Shopping on campus
- Sustrans cycle route
- Taxi rank
How to find us
From the North/East
- From M69 / M6 Interchange (M6 Jct 2) take A46 towards Warwick and Coventry S & E.
- After approx 3.5 miles you will reach Toll Bar End Roundabout (junction with A45). At the roundabout, follow signs for A45 Birmingham.
- After approx 3 miles you will cross the A429 (Kenilworth Road). Half a mile after this junction take the left-hand turn signposted University of Warwick (Fire Station on left, Police Station on right). Follow signs for University of Warwick (and Warwick Arts Centre) across two roundabouts. You are now approaching the University of Warwick from Kirby Corner Road.
- Follow Maps 3 and 4 for your meeting location.

From the South East
- From M45 Jct 1 take A45 towards Coventry.
- After approx 7 miles you will reach Toll Bar End Roundabout (junction with A46) follow signs for A45 Birmingham.
- Now follow the directions given in the third bullet point above.
- Follow Maps 3 and 4 for your meeting location.

From the South
- From M40 Jct 15 take A46 towards Coventry.
- After approximately 8 miles leave A46 at junction signposted University of Warwick and turn left.
- Take the second exit at the mini roundabout and continue for a further mile on the Stoneleigh Road, crossing the A429 Kenilworth Road. You are now approaching the University of Warwick from Gibbet Hill Road.
- Follow Maps 3 and 4 for your meeting location.

From the West
- From M42 Jct 6 take A45 towards Coventry.
- After approximately 9 miles you will pass a large Sainsbury’s store on your left. At the next roundabout (Fire Station on right, Police Station on left), take the right-hand exit, signposted University and Canley.
- Follow signs for University of Warwick (and Warwick Arts Centre) across two roundabouts. You are now approaching the University of Warwick from Kirby Corner Road.
- Follow Maps 3 and 4 for your meeting location.
Warwick Guest Wireless – Information

The new Warwick Guest wireless network is now available to Warwick Conferences Visitors.

To use the service, you will need to provide some simple sign-in details; following this you will then receive a password to your phone as a text message. Should you not have a mobile phone device then you can receive your password by email.

Please follow the instructions below:

1. Connect your device to the ‘Warwick Guest’ wireless network.
2. Upon your first attempt to access online content with the web browser, you will be redirected to the Warwick Guest Wireless web page (most Apple devices will automatically perform this step).
3. If you already have a valid Warwick Guest account, please login with those credentials, otherwise please continue to create yourself a Warwick Guest account. N.B. This is NOT the same account used on the ‘conferences’ wireless network.
4. Click the link within the sentence ‘Click here to create an account’ and select ‘Attending a conference’.
5. Please provide your details, including a valid mobile phone number, to which your generated guest login will be sent.
6. Follow the web links to return to the Warwick Guest Wireless webpage and login.
7. If you do not have a mobile phone, choose the option ‘Click here to register if you do not have a mobile phone’ at the bottom of the page to have your login details sent to your email address.

Guests should be able to connect up to three wireless devices to the internet.

This does not allow you to connect to any other network service within the University.